

EHS Orchestra Booster

Minutes from August 31, 2016 Meeting
7:00pm @ EHS Orchestra Room

1. Welcome and Introductions: New Board Members
	1. Ruth Streigel
	2. Tami Baker, President
	3. Paco Estrada, Vice-President
	4. Kerianne Gardner, Secretary
	5. Mary Williams, Treasurer
	6. Angela Hernandez
2. RRFB & picnic review
	1. 55 RSVP’ed; 52 @ RRFB; packed 1,120 CHI (backpack-sized food supplements for kids) and about twenty 1,000 pound pallets of fruit and vegetables
	2. 39 @ picnic; cost of $147.28
	3. **Ways to improve for next year:**
		1. Have 2 RSVP sheets (1 for picnic, 1 for RRFB)
		2. Consider ways to engage/entice introverts to come to the picnic
3. 2016-2017 Budget: discussed how to develop a budget for the year and what to do with it to improve transparency for families and supporters. The budget should demonstrate how class fees are used (to buy sheet music, food for students when at music festivals, buses for music related events, etc.) and be posted on the EHS Orchestra Board webpage. **Budget-related Action Items:**
	1. Mary will write up actual income and expenses from last year for Tami
	2. Ruth will give Tami an Activity Account summary from last year
	3. A note: Out of 82 students, 18 have not yet paid class fees; 16 students paid the reduced fee of $20 (48 paid $80); In total, $4160 has been collected in class fees.
4. Schedule monthly meetings:
	1. 7:00 p.m. on the last Wednesday of each month,
	2. EXCEPT January (will be January 18th) and May (will be first or second week)
5. Videographer
	1. Alyssa Metzger: considered her proposal via email; discussed her work; questions about cost of video vs. still photos
	2. Suggested an Orchestra parent, David Galdony, who has the equipment to photograph and/or video concerts and has provided quality recordings in the past; discussed how to/ whether to pay him.
	3. Decided to pay him a percentage of the CD/DVD sales and the remainder goes into fundraising account.
	4. Questions: Will there be copyright issues with videoing sheet music being played?
6. Fundraising:
	1. Question: What is the purpose?
		1. To go on a trip (maybe Camp Oroquay?)
		2. To buy down banquet ticket prices to make more affordable for families
	2. Fundraising options to consider:
		1. Goodwill donation bins (get $75 per filled bin); Potential: $250-1200
		2. Applebees Pancake Breakfast (get $5 of the $8 ticket price); have solos and ensembles playing during breakfast?
	3. How to promote Goodwill collection?
		1. Circulate flyers to Eldorado Neighborhood
		2. Bring flyers to advertised garage sales; ask them to consider donating all of their leftovers to Eldorado’s collection site
		3. Glenwood Hills Neighborhood Garage Sale is September 24
7. Camp Oroquay
	1. Why: To build comradery amongst orchestra students;
	2. Concerns:
		1. If the trip is during the school day, it must be tied to curriculum
		2. If during school day, students must be academically eligible
		3. Will a bus be needed?
	3. Suggestions:
		1. Have on a Saturday
		2. Require students to participate in Goodwill Fundraising or donate
		3. Have a nominal fee ($10) to encourage commitment
8. Soup Supper – Tuesday, September 20 from 6:00 p.m. to 8:00 p.m.
	1. What does it look like?
		1. Potluck: families bring crock pots of soup to share; bring your own ladle
		2. Cook-off: vote with dollars and donate proceeds to a charity; prize?
		3. Donation box?
		4. Board games?
		5. Soloists or ensembles play during potluck? (Watch us Grow)
	2. What’s the draw?
		1. Theme music?
		2. Dancing?
		3. Pokemon lure?
		4. Voting on T-shirts? Parents can submit designs?
	3. Action Items:
		1. Sign-Up Genius for potluck items (Beverages: water, tea, lemonade; Breads/crackers/tortillas; Desserts; Soups)
		2. Flyer: Tami
		3. Create Signup Genius: Tami
		4. Donation Vessels: Ruth and Angela
		5. Prize for cook-off winner: Mary (Grill set or gift card)
		6. Need 3 Igloo Drink coolers (2 from Tami, 1 from Kristine), Styrofoam cups; a few extra ladles
9. Banquet – Friday, May 5
	1. Review Canyon Club Contract
		1. Questions:
			1. What does the $18 per person include? Is tax and gratuity built-in?
			2. Is the price the same regardless of the entrée selected (8 choices offered; choose 3; no bar)
			3. Is there an additional room charge?
			4. Are there set-up charges? Or, is there only a charge if the set up is changed?
			5. Is there an extra damage charge?
	2. Consider other possible venues
		1. Courtyard Marriott: Paco will price (based on 100 people)
		2. Balloon Museum: Angela will check availability and price
		3. Caterer for Balloon Museum: Kerianne will check with her caterer friend
		4. Question: does caterer need a kitchen and does museum have one?
10. Homecoming Carnival – Monday, October 10, 4:30-6:30pm
	1. Plinko Board: Action Items
		1. Paco will paint
		2. Bottom chutes for identifying the prize won
11. Friday Sectional Lunches: On Fridays; by section
	1. What does it look like?
		1. students bring their own lunches
		2. Experienced students invite new students
	2. Suggestions
		1. Board provides pizza
		2. Dions, Sams Club, Costco
	3. Action Items:
		1. Angela will check with Angie Tolson to see if she can help bring pizzas
12. Communicating w/Parents/Families:
	1. Status: Going fine: only 3 e-mails returned; seems to be working
	2. Action Items:
		1. None at this time
13. Orchestra Jackets:
	1. Day and time not yet set; Prep orchestra is small enough that fitting on a Monday should work fine
	2. Need 4-5 volunteers
14. Ordering Tux Shirts & Bow Ties
	1. Deadline: September 12
	2. Concern: only one student placed an order; 5 of the 6 Freshmen boys have not yet
15. Jobs for New Officers
	1. President: presides
	2. V.P.: presides when president is not available
	3. Secretary: Agenda and minutes
	4. Treasurer: Financial reports and budget

**Other Action Items for next meeting:**

\*\*By-laws: Tami will provide a copy to each board member

Calendar

* Wednesday, 9/7/16, 4-7pm - Dr. Tim Leadership Workshop - EHS PAC - officers, section leaders
* Monday, 9/12/16 - Shirt & tie orders & fee due; T-shirt design contest ends; All State audition form & fee due
* Tuesday, 9/20/16, evening - Soup Supper - Orchestra room - all are invited
* Tuesday, 10/4/16, 7pm (6:30pm call time) - Orchestra Concert - PAC - required of all students
* Monday, 10/10/16, 4:30-6:30pm - Homecoming Carnival - EHS courtyard - all are invited
* Thursday-Friday, 10/20-21/16, time varies (all day) - All State Auditions - AYS building - those who choose to audition