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# EHS Orchestra Booster Board Meeting Minutes

February 22, 2017 at 7:00 p.m.

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| Board Members Present | Ruth Striegel, Orchestra InstructorTami Baker, PresidentPaco (Paul) Estrada, Vice-presidentKerianne Gardner, SecretaryStephanie Dzur |  |
| **Approval of last meeting minutes:** Unanimously approved (Paco motioned; Stephanie seconded).**Talent Show Review*** 3 Judges worked better than 6
* Faith did a great job of sound/ lights!
* Raised just over $500
* Next time: stage setup needs better organizing between acts

**Banquet Update:** * Contract signed
* Serving and registration in hallway; Eating in ballroom; Photos in Courtyard
* 2 slideshows: **Action items:** **Paco** will organize the Senior slide show (6 photos per senior, incl. baby photo) and bring in a backdrop to be used as a screen; **Ruth** will ask the kids to bring in photos
* Senior gifts: Kristine Lines will chair the banquet and be in charge of gifts for the 7 seniors
* Decorations: Kristine and Tami will coordinate the volunteers to decorate; **Action item: Ruth** will send out an email to the parents of seniors requesting volunteers.
* Paper plate awards: Seniors will organize these
* **Action item:** Banquet committee will come to next Booster Board meeting on March 15.

**Middle School Tour Review:** **Transportation**Bus went well; Martin drove**Food**Biggest challenge: No Ranch Dressing!!**Locations**Bear Canyon Retirement Community concert went well; next year, ask Coronado VillaAll 3 middle schools had their orchestra classes 1st and 2nd period; 2 had to gain special permission to get out of classes to see the performance; a bit awkward, but worked out ok.**Cluster Concert*** Ruth made programs; students will help pass them out; not much needed.
* Potential challenge: John Yuen is the orchestra teacher at Hoover and Cleveland; schools are in 2 different clusters, but the concerts are on the same day and time at different locations and not the same music; he plans to bring Cleveland to Eldorado for 6 p.m. **Help Needed:** Entertaining Cleveland Middle School kiddos

**MPAF****Transportation**2 Busses ordered: 1 school bus, 1 coachPrep will ride coach there and school bus back; Chamber will ride the school bus there and the coach back.**People**6 Chaperones are needed; 3 for each orchestra groupRuth will ask Heidi Sparacino to volunteer as a chaperone for Chamber Orchestra**Food**Snack time is at 2:55 p.m.; likely outside, weather permitting; enough for 75 students**Action Items:** Steph will bring some snacks; Paco will bring water; Tami will create a Sign-up Genius for snacks and chaperones.**Suites and Sweets****When?** Thursday, April 13 from 7:00p.m. – 9:00 p.m.**How Much?** Tickets: $5 (includes entry and 2 dessert tickets); available at the door**Why?** To fundraise toward bringing the per-person price of the banquet down (and, to play music, of course!)**Food:** Donations are needed. **Food-related Action Items:** * Tami will provide a list of the places that donated last year
* Kerianne will draft a donation request letter
* Tami will go through last year’s notes and coordinate volunteers to contact the donors; Steph will contact Roma bakery (last year, they donated 3 dozen cookies!)

**Stations and Station-related Action Items:** * Beverage: Need cups and pitchers; beverage donations
* Chocolate Fountain: Tami will bring in her fountain; Paco will run the station; Marshmallows, strawberries and chocolate are needed.
* Locate chocolate fountain for better traffic flow: at end of hallway? Create a map?

**Rooms and Student Line up:*** 10 minute intervals
* Ruth will organize rooms and student performances
* Ask Ann Savignon to secure flower donations, like last year

**Concerns: Traffic Flow, loud hallways; What to do differently?*** Idea: Have a map of performers and desserts in the program
* Idea: Have dessert -themed rooms (i.e., cheesecake room, chocolate fountain room, cookie room)
* Idea: Correspond the ticket to a numbered dessert room?
* Idea: Better signage and arrows and/or shapes on floor directing people to rooms
* Decision: print up a program describing who, when, where instead of big signs

**Committee Reports:****Financial Report** (sent via email by Mary)Treasurer Report Orchestra BoosterFebruary 22, 2017Balance of both accounts as of 2/22/2017 is $1567.50 Checking is $531.11 Savings is $1036.39On 2/3/17 deposited $690.00 from ticket sales and entry fees for Eldorado’s Got TalentOn 2/15/17 mailed check for $300.00 for banquet down payment. This amount is already being subtracted from the checking balance.**Meeting adjourned at 8:25 p.m.** **Note:** Contact Alyssa to make sure she will be at the cluster concert to video record**Next** **Meeting:** March 15, 2017 at 7:00 p.m. (Banquet Committee invited to attend) |  |  |