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# EHS Orchestra Booster Board Meeting Minutes

February 22, 2017 at 7:00 p.m.

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| Board Members Present | Ruth Striegel, Orchestra Instructor  Tami Baker, President  Paco (Paul) Estrada, Vice-president  Kerianne Gardner, Secretary  Stephanie Dzur | |  |
| **Approval of last meeting minutes:** Unanimously approved (Paco motioned; Stephanie seconded).  **Talent Show Review**   * 3 Judges worked better than 6 * Faith did a great job of sound/ lights! * Raised just over $500 * Next time: stage setup needs better organizing between acts   **Banquet Update:**   * Contract signed * Serving and registration in hallway; Eating in ballroom; Photos in Courtyard * 2 slideshows: **Action items:** **Paco** will organize the Senior slide show (6 photos per senior, incl. baby photo) and bring in a backdrop to be used as a screen; **Ruth** will ask the kids to bring in photos * Senior gifts: Kristine Lines will chair the banquet and be in charge of gifts for the 7 seniors * Decorations: Kristine and Tami will coordinate the volunteers to decorate; **Action item: Ruth** will send out an email to the parents of seniors requesting volunteers. * Paper plate awards: Seniors will organize these * **Action item:** Banquet committee will come to next Booster Board meeting on March 15.   **Middle School Tour Review:**  **Transportation**  Bus went well; Martin drove  **Food**  Biggest challenge: No Ranch Dressing!!  **Locations**  Bear Canyon Retirement Community concert went well; next year, ask Coronado Villa  All 3 middle schools had their orchestra classes 1st and 2nd period; 2 had to gain special permission to get out of classes to see the performance; a bit awkward, but worked out ok.  **Cluster Concert**   * Ruth made programs; students will help pass them out; not much needed. * Potential challenge: John Yuen is the orchestra teacher at Hoover and Cleveland; schools are in 2 different clusters, but the concerts are on the same day and time at different locations and not the same music; he plans to bring Cleveland to Eldorado for 6 p.m. **Help Needed:** Entertaining Cleveland Middle School kiddos   **MPAF**  **Transportation**  2 Busses ordered: 1 school bus, 1 coach  Prep will ride coach there and school bus back; Chamber will ride the school bus there and the coach back.  **People**  6 Chaperones are needed; 3 for each orchestra group  Ruth will ask Heidi Sparacino to volunteer as a chaperone for Chamber Orchestra  **Food**  Snack time is at 2:55 p.m.; likely outside, weather permitting; enough for 75 students  **Action Items:** Steph will bring some snacks; Paco will bring water; Tami will create a Sign-up Genius for snacks and chaperones.  **Suites and Sweets**  **When?** Thursday, April 13 from 7:00p.m. – 9:00 p.m.  **How Much?** Tickets: $5 (includes entry and 2 dessert tickets); available at the door  **Why?** To fundraise toward bringing the per-person price of the banquet down (and, to play music, of course!)  **Food:** Donations are needed.  **Food-related Action Items:**   * Tami will provide a list of the places that donated last year * Kerianne will draft a donation request letter * Tami will go through last year’s notes and coordinate volunteers to contact the donors; Steph will contact Roma bakery (last year, they donated 3 dozen cookies!)   **Stations and Station-related Action Items:**   * Beverage: Need cups and pitchers; beverage donations * Chocolate Fountain: Tami will bring in her fountain; Paco will run the station; Marshmallows, strawberries and chocolate are needed. * Locate chocolate fountain for better traffic flow: at end of hallway? Create a map?   **Rooms and Student Line up:**   * 10 minute intervals * Ruth will organize rooms and student performances * Ask Ann Savignon to secure flower donations, like last year   **Concerns: Traffic Flow, loud hallways; What to do differently?**   * Idea: Have a map of performers and desserts in the program * Idea: Have dessert -themed rooms (i.e., cheesecake room, chocolate fountain room, cookie room) * Idea: Correspond the ticket to a numbered dessert room? * Idea: Better signage and arrows and/or shapes on floor directing people to rooms * Decision: print up a program describing who, when, where instead of big signs   **Committee Reports:**  **Financial Report** (sent via email by Mary)  Treasurer Report Orchestra Booster  February 22, 2017  Balance of both accounts as of 2/22/2017 is $1567.50  Checking is $531.11  Savings is $1036.39  On 2/3/17 deposited $690.00 from ticket sales and entry fees for Eldorado’s Got Talent  On 2/15/17 mailed check for $300.00 for banquet down payment. This amount is already being subtracted from the checking balance.  **Meeting adjourned at 8:25 p.m.**  **Note:** Contact Alyssa to make sure she will be at the cluster concert to video record  **Next** **Meeting:** March 15, 2017 at 7:00 p.m. (Banquet Committee invited to attend) | |  |  |